



Club Year-End Report

Club Name: _____

Date: _____

Club Purpose

Current Executive Club Members

Signing Officer: _____

Signing Officer: _____

Signing Officer: _____

Club Meetings from Last Academic Year

Please include summaries from each meeting and briefly state the reason for the meeting.

Date: _____ Purpose: _____

Date: _____ Purpose: _____

Date: _____ Purpose: _____

Date: _____ Purpose: _____

Date: _____ Purpose: _____

Date: _____ Purpose: _____

Date: _____ Purpose: _____

Date: _____ Purpose: _____

Date: _____ Purpose: _____



Club Events & Activities from Last Academic Year

For the purpose of this form, an **event** can be defined as a scheduled time when the club and its members does something **for the sake of all students**, and an **activity** can be defined as a scheduled time when the club does something **for the sake of its members**.

Date: _____ Specify Type: Event Activity

Description:

Date: _____ Specify Type: Event Activity

Description:

Date: _____ Specify Type: Event Activity

Description:

Date: _____ Specify Type: Event Activity

Description:

Date: _____ Specify Type: Event Activity

Description:

Date: _____ Specify Type: Event Activity

Description:

Date: _____ Specify Type: Event Activity

Description:



Financial Reports

Please fill in the blanks as it applies to your club. These are templates, you may create your own financial reports as you see fit.

Income Statement

For Month Ended _____, _____

Revenues:

_____	\$ _____	
_____	_____	
_____	_____	
_____	_____	
Total revenues		\$ _____

Expenses:

_____	\$ _____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
Total expenses		_____

Profit/Loss

\$

