

ACC STUDENTS' ASSOCIATION POLICIES CODE OF CONDUCT:

To ensure an environment within the ACCSA that promotes success, respect for self, respect for others, personal safety, and safeguarding of property.

All representatives shall:

- 1.1 Ensure the environment within the ACCSA promotes success, respect for self, respect for others, personal safety, and safeguarding of property.
- 1.2 Appropriate college policies will be mirrored and superseded by any change in policy by Assiniboine Community College Students' Association. Any new changes in policy by the College will take precedent unless otherwise specifically noted in the ACCSA Bylaws.
- 1.3 This code of conduct is a preventative and proactive tool that is designed to foster freedom and individuality. It increases freedom by defining and clarifying expected personal conduct.
- 1.4 All SAC members are expected to follow these guidelines while performing any association duty.
- 1.5 **All representatives shall:**
 - i. Be responsible for knowing and abiding by the ACCSA policies
 - ii. Be responsible for keeping up with all changes and reforms.
 - iii. Maintain the integrity, confidence and dignity of the position they hold.
 - iv. Use the ACCSA policies in the best interests of the ACCSA.
 - v. Be conscientious in the preparation and presentation of self and subject matter for all representative functions according to the standards of the specific function.
 - vi. Consider the mission statement of the ACCSA as the primary factor influencing the planning, implementation and evaluation of a directive.
 - vii. Respect and maintain confidentiality regarding ACCSA matters.
 - viii. Encourage constructive criticisms and suggestions for improvement.
 - ix. Discourage destructive criticism from any source.
 - x. Utilize approved procedures and channels of communications within the organization where policy or procedural change is sought.
 - xi. Abide by the rules and decisions of the chairperson (of a meeting, committee, or event) as to appropriate language and behavior.
 - xii. Not be under the influence of alcohol while performing any ACCSA duty. If attending a function where consumption is appropriate, be conscientious in how you present yourself.
 - xiii. Not use the consumption of an intoxicating substance as a justifiable excuse when a breach of the code of conduct occurs.
- 1.6 While representing the ACCSA it is our duty to encourage ethical behavior and to lead this by example.

1.7 Improper conduct will include:

- i. Engaging in any activity or encouraging any activity that is physically, socially or psychologically traumatic to a person or group of persons. This includes but is not limited to, bullying, hazing, teasing, violence and inappropriate social contact.
- i. Continuing social contact with a person when the person has rejected such contact.
- ii. Damaging or destroying the equipment of the ACCSA.
- iii. Removing property from the ACCSA without proper authorization.
- iv. Indecent statements harmful to personal dignity.
- v. Discriminatory activities, statements, behaviors of any kind based on age, sex, race, colour, national origin, religion, sexual orientation, marital status, physical or mental ability.

1.8 The ACCSA Code of Conduct does not supersede the criminal code of Canada or provincial and municipal law.

1.9 The ACCSA Code of Conduct does not supersede ACC policies or other existing association policies.