



## Students' Association Council Agriculture & Environment Representative

<b>Position:</b>	Agriculture & Environment Representative
<b>Term:</b>	October 14 <sup>th</sup> , 2019 – April 30 <sup>th</sup> , 2020
<b>Reports To:</b>	ACCSA President
<b>Honorarium:</b>	\$13.50/ hour, minimum 10 hours and maximum 20 hours per month, with a yearly cap of \$1,500

### About the Agriculture & Environment Representative Position

The Agriculture & Environment Representative is a voting position on the Students' Association Council, and is ultimately responsible for representing and advocating for the interests of all students from programs in the School of Agriculture & Environment.

The Agriculture & Environment Representative is required to communicate the ideas and perspectives of all School of Agriculture & Environment students at the college to the Assiniboine Community College Students' Association. They will work closely with the ACCSA Staff and Council Members to help foster engagement with fellow students.

### Job Duties

- Attend all Students' Association Council Meetings & Committee Meetings
- Seek feedback on all relevant initiatives and campaigns of the ACCSA from students in the School of Agriculture & Environment
- Communicate ideas effectively and appropriately as a team member to ACCSA Staff and Council Members
- Be a source of information for fellow ACC students
- Participate actively in ACCSA events and/or event preparation as needed
- Encourage student engagement and participation through committees, clubs, events and campus activities
- Collect feedback and ideas from Agriculture & Environment students on questions related to the college, their academic programs, and the ACCSA
- Gather information, stories, and content for ACCSA communications
- Promote ACCSA initiatives through active communication and ACCSA social media
- Document and submit monthly timesheets for honorarium payment

- Submit a year-end report outlining achievements, challenges and recommendations specific to your position
- Other duties as determined by the ACCSA Student Association Council and ACCSA Bylaws
- Abide by all ACCSA Bylaws, Policies, and Code of Conduct

## Benefits

On top of the leadership & work experience gained from this position, the Agriculture & Environment Representative will receive:

- Professional Development Opportunities, including an ACCSA Orientation, as well as occasional sessions and conferences as they come available
- An honorarium, paid out bi-annually as compensation for the time spent at ACCSA Council Meetings, ACCSA events, and other activities as deemed eligible by the ACCSA from time to time
- A reference letter from the ACCSA Director at the end of their term, upon request, detailing their experiences and efforts while serving as the Agriculture & Environment Representative

## Eligibility Requirements

In order to be eligible to run for the Agriculture & Environment Representative position, a student must:

- Be enrolled in an applicable program at ACC as a full-time student
- Have a Grade Point Average of at least 2.5 (First year students are exempt from this requirement)
- Maintain a Grade Point Average of 2.5 for the duration of the term
- All other requirements as outlined in the ACCSA Election Policy sections 4.1, 4.2, and 4.3.

## Applicable ACC Programs

Students in programs in the School of Agriculture & Environment are eligible to run for this position. This includes, but not necessarily limited to:

- Agribusiness
- Communications Engineering Technology
- Civil Technology
- Geographical Information Systems
- Land & Water Management

If any student is unsure of their eligibility to run for this position, they are encouraged to contact an ACCSA Staff Member or the ACCSA President.

**All interested candidates must submit their nomination package to the ACCSA Office no later than 4:00pm on Friday, September 20<sup>th</sup>, 2019. Please contact the ACCSA Office with any questions or concerns about the ACCSA Election.**