



In Attendance: Shawn Larway, Akashdeep Singh, Bryden Moar, Richard Waldner, Angelica San Juan, Matt Lucero, Patricia Hobson, Courtney Pierce, Desiree Brightnose, Sukhmanpreet Singh, Matthew May, Pam Kerkowich, Gabby Pearen

Absent: Akashdeep Singh, Bryden Moar

1.0 Call to Order – 4:58pm

2.0 Approval of Agenda

MOTION: Be it resolved that the agenda be adopted.

Moved by Pierce, Seconded by Hobson – Motion Passed

3.0 Approval of Minutes From Previous Meeting

MOTION: Be it resolved that the meeting minutes from the October 29 2019 SAC Meeting be approved.

Motioned by Hobson, Seconded by Waldner – Motion Passed

4.0 Reports

4.1 Staff Report

- The initial steps of redoing the bookkeeping system for the ACCSA is currently underway, with the help of local accounting firm, Sharpe & Company.
- By-Election has concluded, and Manroopjit Kaur and Karan Garg are the new MICA and Mature Representatives, respectively.
- Focusing on finishing Audit with BDO, hoping to have draft financial statements for end before end of December 2019. AGM will likely be scheduled for mid to late January 2020.
- Staff may reach out to SAC for volunteer hours for a variety of projects.

4.2 President Report

- Future goal is to write down reports.

4.3 VP of Events & Marketing Report

- Absent, no report

4.4 VP of Finance Report

- Absent, no report

4.5 VP Parkland & Parkland Rep Reports

- Absent, no report

Executive Signature: _____

Executive Signature: _____

Date: _____

4.6 Adult Collegiate Representative Report

- Last few weeks have been slow.
- Participated in a Remembrance Day Event
- Popcorn Fridays are a huge success at ACCAC
- Student meeting on Wednesday November 27th to talk about ideas for students
- ACC's Scholarship department met with ACCAC students about possible bursaries for students

4.7 Accessibility Representative Report

- Introduction of Accessibility Rep
- Wants to take more of a Mental Health Focus
- Thrive Week is something done at other schools.
- Mental and Physical wellness relate to each other.

4.8 Agriculture & Environment Representative Report

- Talked to Larway & May about Agricultural Students issues with an issue professor.
- Issue with Agri-Business Plan Project: Teacher enforced leaders in class project, which caused a natural divide between students. Nothing was done last year when this happened.
- International Students in Co-op Placements do not feel they have equal opportunity when securing placements.

4.9 Business Representative Report

- IMA program is in a very hectic part of their term.
- Global Immersion problem deadlines keep getting extended and communication is delayed. Intake not as large as it was intended by ACC.

4.10 Health & Human Services Representative Report

- Nursing terms are almost finished, with this week being the last week of classes. Next week is Practicum.
- Did several class talks over last two weeks to several Health & Human Services Classes
- Hand sanitizers are a constant discussion point. Lucero and May to discuss further.

4.11 Indigenous Representative Report

- Indigenous Beading Club is being worked on.
- Indigenous Peer Mentorship program is being worked on.
- There is a drum group every Tuesday at the ACC Cultural Centre.
- Jason Gobeil has made contact with Brightnose to identify potential partnerships.

4.12 International Representative Report

- Some International Students experience a culture shock when starting at ACC
- Not sure how to navigate the ACC Culture, unsure about who to approach

- Coordinating with Immaculate, from ACC International about a lot of upcoming events.

4.13 LGBT2SQ+ Representative Report

- No report to provide

4.14 Trades Representative Report

- Had a student meeting with reps from all pre-employment courses, and Kevin Poirier, Chair of Mechanical Trades at ACC
- Microwaves are needed at North Hill Campus
- Road Hockey Tournament suggested to be moved to March because students are not in class in April.
- Request for Event Approval was made

MOTION: Be it resolved that the ACCSA put up on a karaoke event on the North Hill Campus on December 19th from 4:30pm to 9:30pm.

Motioned by Hobson, Seconded by Larway – Motion Passed

- Karaoke Machine will be booked through Look Music, there is an offer of \$500 per event if we do two events, one in December 2019, and one in January 2020.
- Pizza will be priced at \$2 a slice, Beer for \$3, Hard Liquor for \$3.50 per ounce.
- 50/50 draw will be implemented for the purpose of fundraising for a retiring professor at the North Hill Campus.
- There will also be board games available for students to play, courtesy of Board Game Empire
- Admission for students is free, non-students will be charged \$5.00 per head.

4.15 MICA Representative Report

- No Report to provide, newly elected position

4.16 Mature Representative Report

- No Report to provide, newly elected position

5.0 Old Business

5.1 Club Application – Interactive Club

- Staff presented an updated Club Application Form at the meeting, which clarified that the fundraising for the Interactive Club is strictly for the use of the FTC Conference in Toronto in spring of 2020.

MOTION – Be it resolved that the Interactive Club be officially sanctioned as an ACCSA Club.

Motioned by Hobson, Seconded by Brightnose – Motion Passed

6.0 New Business

6.1 2019/2020 Budget

- The Draft 2019/2020 Budget was presented, and staff provided a high level overview and took some immediate questions.
- Budget will be officially voted in at the next SAC Meeting, so SAC members are encouraged to schedule a one-on-one meeting with the ACCSA Director if they have any concerns or suggestions for the budget.

6.2 Board Communication

- A briefing note was provided by Staff.
- SAC will have all official communications through Microsoft Outlook, and all members will upload their Class Schedule onto Outlook to assist in scheduling of meetings and events.
- Staff will forward calendar invitations to all volunteer and event opportunities that SAC members have signed up for.

6.3 Sub Committees of Council

- A briefing note was provided by Staff.
- The SAC took the following names to be involved on the following prospective Committees:
 - **Clubs** → Pam & Patricia
 - **Events** → Courtney, Bryden, Manroopjit, Sukhmanpreet, Karan
 - **Executive** → Shawn/Bryden/Akash
 - **Finance & Budget** → Gabby, Matt, Akash
 - **Policy & Bylaw** → Richard, Shawn,
 - **Poster & Promotion** → Pam & Patricia
 - **Student Engagement** → Manroopjit, Richard, Sukhmanpreet, Karan
 - **Student Space** → Angelica, Shawn
- These committees will meet to determine their own action plans, and may have SAC matters referred to them for further discussion.
- The Executive Committee will work on preparing a standardized approach to the Terms of Reference for each Committee.
- If anybody else wishes to be a part of a committee, or wishes to nominate someone else not on SAC, please contact the ACCSA Director.

6.4 ACCSA Investments & Reserves

- A briefing note was provided by Staff.
- Staff is recommending a motion to task the Executive Committee and Staff to investigate and provide a recommendation for how to deal with Reserves at ACCSA.

MOTION – Be it resolved that the Executive Committee and staff draft a proposal for a new reserve schedule, and that ACCSA staff investigate investing options with the Royal Bank of Canada.

Motioned by Hobson, Seconded by Waldner - Motion Passed as amended

MOTION - Be it resolved that the motion be amended to strike the words "with the Royal Bank of Canada"

Motioned by San Juan, Seconded by Waldner - Motion Passed, noted objection by Lucero.

- It was brought up that options other than the ACCSA's bank should be considered, prompting a successful amendment

6.5 Consent Agenda Discussion

- A briefing note was provided by Staff.
- At the next meeting, SAC members will be asked to provide written reports prior to the meeting, which will be included in a Consent Agenda.

6.6 Volunteer Engagement & Appreciation

- A briefing note was provided by Staff.
- Adult Collegiate students are frustrated about the lack of communication between campuses.
- Having class schedules on Outlook is important for SAC Members.
- Rest of discussion tabled to next SAC Meeting.

7.0 Upcoming Dates

- 7.1** Cheers & Beers – November 22nd from 5pm to 9pm
- 7.2** Popcorn Friday on November 29th
- 7.3** Next SAC Meeting – Monday, December 2nd @ 4:30PM
- 7.4** Wellness Wednesday – Wednesday, December 4th
- 7.5** Cram Jam – Tuesday, December 10th

8.0 Adjournment

MOTION: Be it resolved that the meeting be adjourned.

Moved by Waldner, Seconded by Kerkowich – Motion Passed

Meeting Adjourned at 6:53pm.