



**In Attendance:** Shawn Larway, Akashdeep Singh, Bryden Moar, Richard Waldner, Angelica San Juan, Matt Lucero, Patricia Hobson, Courtney Pierce, Desiree Brightnose, Sukhmanpreet Singh, Matthew May

**Absent:** Pam Kerkowich, Gabby Pearen

Executive Signature: \_\_\_\_\_

Executive Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **1.0 Call to Order- 5:34pm**

### **2.0 Approval of Agenda**

**MOTION:** Be it resolved that the agenda be adopted

Moved by Moar, Seconded by Hobson – Motion Passed

### **3.0 Approval of Minutes From Previous Meeting**

**MOTION:** Be it resolved that the meeting minutes from the October 9 2019 SAC Meeting be approved.

Motioned by Moar, Seconded by San Juan – Motion Passed

### **4.0 Reports**

#### **4.1 Staff Report**

- Staff is working to prepare a final draft budget for SAC
- Student Focus is completed and printed. Copies have been provided to all in attendance.
- Final preparations for Halloween Food Drive are underway, such as final volunteer recruitment, and promotions/communications
- Director is catching up on Council Orientations, rescheduling budget and meeting training sessions as well.

#### **4.2 President Report**

- Excited to get more involved with a full Student Council
- Attended a Health & Mental Wellness Committee
- Board of Governors Meeting on November 5<sup>th</sup>.

#### **4.3 VP of Events & Marketing Report**

- **Halloween Food Drive**

- One of the ACCSA's biggest events of the year, where volunteers travel across Brandon picking up food donations from homeowners. In Previous years we smashed records, this year is hoping for 5,000lbs
- Show up at 5pm. Near the Bus Depot downtown.
- Dress Warm, there will be a BBQ
- Trick or Treating
  
- **Popcorn Friday**
  - Popcorn Friday's are a free event where students can learn about upcoming ACCSA events and initiatives.
  - Nov 1 – 11:30 (Desiree, Angelica) 12:30 (Akash, Matt)
  - Nov 15 – 11:30 (Shawn, Courtney) 12:30 (Akash, Sukhmanpreet)
  - Nov 29 – 11:30 (Bryden, Desiree) 12:30 (Matt, Akash)
  
- **ACC Cougars – November 8<sup>th</sup> 2019**
  - Nov 8<sup>th</sup> for volunteers (Patti, Matt, Desiree, Courtney, Shawn, Angelica)
  
- **Hockey Opener – Cheers & Beers – November 9<sup>th</sup> 2019**
  - November 9<sup>th</sup>, Saturday Morning 9AM (8 to 11 shift, Patti, Richard, Bryden) and Saturday Afternoon at 6PM (4PM Shawn and others)
  - Are we looking to make money? No, as a non-profit we are mostly focused on membership engagement.

**MOTION** – Be it resolved that \$300 be allocated for prizes and hockey sticks for the November 9<sup>th</sup> Cheers & Beers opener.

Motioned by Moar, Seconded by Larway – Motion Passed

- **Cheers & Beers - November 22<sup>nd</sup> 2019**
  - Popcorn, Beer, Tickets, Pizza
  - 5:30pm to 9:30pm
  - (5:00 to 9:00pm → Patti, Courtney Desiree, Shawn, Bryden, Akashdeep, Richard)

#### **4.4 VP of Finance Report**

- Nothing to report

#### **4.5 VP Parkland & Parkland Rep Reports**

- Nobody in attendance
- Parkland Council held a Parkland Council Meeting, and they are excited to see an approved budget.

#### **4.6 Adult Collegiate Representative Report**

- Events → Pumpkin Carving Event on Wednesday October 30
  - Teams of 3, winner teams get \$5 gift cards each.
- Costume Contest on Thursday, October 31
  - Moar and May to find prizes for the Costume Contest
- Breakfast Program is underutilized at ACCAC, promoting through
- Idea from student → point system for event attendance

- Welcome Video → Done by Volunteers
- Potluck Dessert at 12pm on Thursday → Halloween Dress Up as well

#### **4.7 Accessibility Representative Report**

- Looking into initiatives for position, getting input from other Council Members.
- Improving Ramps on Campuses, etc.

#### **4.8 Agriculture & Environment Representative Report**

- Not Present, No Report

#### **4.9 Business Representative Report**

- Option to table in Crossroads and meet students and get feedback.
- Interested in being more involved in Student Spaces on campus.
- Issue to find funding for Global Immersion Funds. ACCSA Executive are currently looking a possible business model to assist students in future years.

#### **4.10 Health & Human Services Representative Report**

- Health & Human Services School is mostly made up of Nurses, Polices, ECE, & Social Worker students
- Students are concerned about hand sanitizers around campus. (Talk to Facilities)
- Wellness → Calorie Count at Cafeteria? ACCSA Staff to follow up with Chartwells.
- Cafeteria → Plastic Fee (debit & credit card transactions) is a concern for students.
- Many changes in the nursing program this year → Microbiology course had about 70% of students fail first test out of three in course.
  - May and Lucero to follow up on Advocacy related issues.

#### **4.11 Indigenous Representative Report**

- Volunteered at Movie Night with Cultural Centre.
- Working to become more involved with Cultural Centre.
- Peer Mentoring issues related to payment. There are 7 to 9 Peer Mentors, all of who are having issues with getting paid.
  - Contacted Kris Desjarlais about why things are so slow. Work is currently being done to fix this
- Proposed a Beading Club for all students.
- Student has a problem with a Visual Communications course, which had a workload that was more work per credit hour when compared to other courses
- Last year, no course evaluation forms were provided for IMA students. May to follow up on requirements of feedback forms.

#### **4.12 International Representative Report**

- Students want more diverse food options at Campus cafeterias.

#### **4.13 LGBT2SQ+ Representative Report**

- Not Present, No report

#### **4.14 Trades Representative Report**

- There was an issue with a lack of tutors on campus. Worked with Kevin Poirier to find a tutor for students in the Trades programs.
- Working with Kevin to meet with representatives from all pre-employment programs

- Students at North Hill are feeling left out for a number of reasons. Hobson is working with Moar to have programs some smaller events.

## **5.0 Old Business**

### **5.1 Halloween Food Drive**

- Which Council Members are available to help out? A list of volunteers was taken at the meeting and provided to Moar.
- Volunteers from Council are strongly encouraged at all events when possible.
- Arrive 4:30pm – 5:00pm

## **6.0 New Business (\* denotes additional documentation provided)**

### **6.1 Mental Health & Wellness Sub-Committee – Student Appointments\***

- ACC is putting together a number of Health & Wellness Sub-Committees to discuss various wellness issues, and is requesting student volunteers to sit on the committees. A sign up sheet was passed around at the meeting where students could select subject matter areas that they wished to be a part of.

### **6.2 Club Application – Aggies Volleyball Club\***

**MOTION** – Be it resolved that the Aggies Volleyball Club be officially sanctioned as an ACCSA Club.

Motioned by Waldner, Seconded by Larway – Motion Passed

### **6.3 Club Application – Interactive Club\***

**MOTION** – Be it resolved that the Interactive Club be officially sanctioned as an ACCSA Club.

Motioned by Waldner, Seconded by Larway – N/A

- There was an issue raised that the mandate for the fundraising purpose was too vague.

**MOTION** – Be it resolved that the decision to sanction the Interactive Club be tabled until a clearer definition of their fundraising purpose is provided

Motioned by Waldner, Seconded by Larway – Motion Passed

- Staff will follow up with Club Executives to clarify the purpose of their Club

### **6.4 By-Election for Vacant SAC Positions\***

- A discussion brief was provided by the staff about the need for a By-Election to fill two vacant positions on the Students' Association Council.

- It was asked whether or not this was required to come to the SAC? Staff responded that no, typically the Election Chair (ACCSA Director) has the authority to call a By-Election for any vacancy. This is coming to SAC so that they are aware of the process.

**MOTION** – Be it resolved that the ACCSA hold a By-Election in accordance with section 9.04 of the ACCSA Bylaws, to fill the following vacant positions on the Students' Association Council: Mature Representative, and the MICA Representative.

Motioned by Moar, Seconded by Waldner – Motion Passed

#### **6.5** Request for Funding – Accountant\*

- A discussion brief was provided by the staff about the state of the bookkeeping with the organization, and the need to look into retaining the services of an accountant to improve the efficiency of an organization.

**MOTION** - Be it resolved that the ACCSA allocate \$5,000 for the purpose of enlisting the services of an accountant or accounting firm to work with ACCSA staff to analyze the finances, and provide recommendations that would improve the efficiency of the organization.

Motioned by Brightnose, Seconded by Waldner – Motion Passed

- There was a question related to seeing if a discounted price is available by asking staff at ACC. Staff recommended that due to the fact we are a separate organization, it would not be wise to approach ACC with such a request.

#### **6.6** Consolidation & Closure of Redundant Chequing Accounts\*

- A discussion brief was provided by the staff about the various RBC accounts, and how they are not required as the ACCSA has accounting software to item

**MOTION** - Be it resolved that the ACCSA withdraw all remaining funds held in Royal Bank of Canada chequing accounts 787-1007582 and 00787-1017219, and deposit them into chequing account 00787-1008895.

Be it further resolved that the ACCSA close the following chequing accounts 787-1007582 and 00787-1017219 held at the Royal Bank of Canada.

Motion by San Juan, Seconded by Walder – Motion Passed

- It was brought up to not make such a decision until such time that an accountant is retained and can provide a recommendation on how to proceed with the multiple chequing accounts.

**MOTION** – Be it resolved that the motion be tabled until such time that an accountant can be consulted.

Motion by Lucero, Seconded by Pierce – Motion Failed



- There was a discussion pertaining to the necessity to inquire with an accountant before making this decision.

**6.7** 2019/2020 Budget Overview\*

- Staff provided a draft budget for review purposes only. The official draft will be prepared by the ACCSA Executive Council and Staff, and presented at a following SAC Meeting. All members are encouraged to inquire with staff any questions they have about the budget process.

**7.0 Upcoming Dates**

- 7.1** Halloween Food Drive – October 31<sup>st</sup> from 5:00pm to 9:00pm
- 7.2** Next SAC Meeting – Monday, November 4th @ 5:30PM
- 7.3** Council Follow Up Orientation – TBD

**8.0 Adjournment @ 8:00pm**

**MOTION:** Be it resolved that the meeting be adjourned.

Moved by Moar, Seconded by Larway – Motion Passed