

Application Terms & Conditions

The Club, _____, understands that to become and remain an official club, and in addition to abiding by their Club Bylaws and other applicable policies as determined by the Assiniboine Community College Students' Association, the Club shall:

- 1 Ensure that the club activities abide by the Policies and Procedures of the Assiniboine Community College Students' Association, Assiniboine Community College, or federal, provincial, and municipal law, and city by-laws.
- 2 Abide by all decisions of the Assiniboine Community College Students' Association and/or Assiniboine Community College.
- 3 Be responsible for the maintenance and security of all space and property, real or personal, assigned by Assiniboine Community College Students' Association.
- 4 Maintain a bank account through the ACCSA office, providing all receipts to ACCSA within 7 days of purchasing.
- 5 Submit receipts for expenses incurred as proof of purchase.
- 6 Hold a minimum of two Club Meetings per year and be required to have an executive officer of the Club present at all Club Meetings.
- 7 Submit appropriate forms to the ACCSA office in a timely manner for event approvals, bank withdrawals, or grant applications.
- 8 Ensure all club events are approved according to the guidelines set out by the ACCSA. Unapproved events will be ineligible for expense reimbursement and may result in disciplinary actions on the Club.
- 9 Not have the authority to bind the ACCSA or a Club to a contract of any kind.
- 10 Under no circumstances spend or attempt to spend funds in excess of the amount currently owned by the Club, and under no circumstances borrow funds from any organization other than the ACCSA. On no account will the Students' Association be bound for any expenditure more than the account balance.
- 11 Complete and submit a Club Year-End Report to the ACCSA Office every year. This shall serve as the club's request to maintain their active status.
- 12 Be present or represented at all required meetings of the Students' Association including the Annual General Meeting and any Special General Meetings.
- 13 Recruit members exclusively from Assiniboine Community College student body.

14. Obtain, at its own expense, insurance for any off-campus events as required by the Assiniboine Community College Students' Association.
15. Shall take responsibility for damage caused to any space and/or other assets provided to them by the Assiniboine Community College Students' Association and/or Assiniboine Community College for the purpose of Club activities.
16. Read and understand the Clubs Guide of the Assiniboine Community College Students' Association and understands that all terms and conditions imposed by these documents are enforceable by the ACCSA.

Any violation by the Club of any clauses of this agreement or the policies and procedures of the ACCSA or ACC, actual or implied, may render this agreement void at the discretion of the Assiniboine Community College Students' Association and may expose the Club to disciplinary measures up to and including de-ratification.

By signing this agreement, Club Executives acknowledge that they have thoroughly read the terms and conditions of this Club Application, and that all information provided in this Club Application is true and correct.

Club Signing Officer Name

Signature

Date

Club Signing Officer Name

Signature

Date

Club Signing Officer Name

Signature

Date