

Call to Order

8:34 am

Attendance

Chair: Jonn Olson

Council: Alycia Canada, Faith Manulak, Ariel Cummer

Ex-officio: Karleigh Paul

Minutes: Karleigh Paul

Land Acknowledgement

Assiniboine Community College campuses and the offices of the ACCSA are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Red River Metis.

1.0 Consent Agenda

1.1 Approval of Agenda

1.2 Approval of Minutes of Previous SAC Meetings

a. 2023.04.24

1.3 Approval of Attendance of Previous Meeting

a. 2023.04.24

1.3.a.1 Attendance: Julia Teichroeb, Hannah Wowk, Anmol Singh, Tessa Klein, Ali Ramirez, Samuel Dreger, Qudus Oseni, Charlene Nalut, Erica McNish, Dee Taylor-John, Liz Francis, Birttany Blair, Nathaniel Ross (4:46pm)

1.3.a.2 New Council: Jonn Olson, Faith Manulak, Justice Constant, Alycia Canada

1.3.a.3 Regrets: Blake Richardson, Emma Babiak, Len Blakely, Kailee-Rae Delmange, Ariel Cummer

Be it resolved that the Agenda and the Previous Meeting Attendance be approved, with the minutes to be reviewed before the next meeting. Motioned by Manulak. Seconded by Canada. Carried.

2.0 New Business

2.1 Approval of Westcan Hiring Services and Cost

Cost for Westcan HR hiring service is \$4,500 flat cost plus GST where applicable. Some of services included:

- They engage in direct "head hunting" in the field to generate interest
- Provide written reports on each of the top candidates, along with resumes to be considered
- Prepare interview questions and set up interview times
- Facilitate interviews
- Along with other ideal services for professionally hiring our new Executive Director

Be it resolved that the use of Westcan HR Solution's hiring services, for the purpose of hiring a new Executive Director, be approved, along with the cost of \$4,500 plus GST associated with those services. Motioned by Canada. Seconded by Cummer. Carried.

2.2 Parkland Grad

Council discussed points about College support, College staff involvement, student interest in running the event, other opportunities that had been presented by the College, future opportunities, the budget presented for the event, similar events and costs for Brandon based events, grad ceremony structures at both campuses.

It was decided due to the cost and the lack of time and resources available, that the event wasn't feasible for this year.

Be it resolved that the Council is not in favor of supporting a Parkland grad supper for this year. Motioned by Canada. Seconded by Cummer. Carried.

2.3 Summer Student Job

Some main points that Council thinks they would like in the job description for this position include:

- Supporting the SAC with planning for the upcoming academic year
- Helping plan events and activities ahead of the start of the academic year
- Office & Services support
- Marketing support
- Other duties as required

Be it resolved that the SAC approves the hiring of a summer student with the above outlined duties. Motioned by Canada. Seconded by Cummer. Carried.

2.4 Budget Approval

HR Budget to be discussed at the next meeting.

Full organizational budget for July 1, 2023, to June 1, 2024, to be discussed at the next meeting.

2.5 Interim Solution for Executive Director Vacancy

Be it resolved that Alyshia Kelbert be assigned the role of Interim Executive Director in full until the Students' Association Council has hired someone officially into the Executive Director position. Motioned by Canada. Seconded by Manulak. Carried.

3.0 Upcoming Dates, Reminders, & Deadlines



- 3.1 **May 18, 2023: Karleigh's last real day on the job**
- 3.2 **May 5, 12, 19, 2023: Karleigh Paul tentatively booked off**
- 3.3 **May 5 (noon), and 12, 2023: Alyshia booked off**
- 3.4 **May 22, 23, 24: Karley Woods tentatively booked off**

4.0 Open Forum

4.1 May 10 is ACC Open House

Is the Open House at North Hill Campus 10 am to 3 pm, do we need booths at both campuses? Can we get clarification on this? Do we need people at both?

- Maybe the spinning wheel at one campus can be on a screen?
- Supplies for both booths?

Karleigh Paul will follow up about that. If it is at both, Karleigh will book a meeting to make a plan for that.

5.0 Adjournment

Be it resolved that the meeting be adjourned. Motioned by Canada. Seconded by Cummer. Carried.

After these minutes are approved in the following SAC Meeting:

Meeting minutes to be signed by Executive signing authorities

Name	Title	Signature

Date: