

Call to Order: 1:47pm

Attendance: Amanda Hamm, Alyshia Kelbert, Jonn Olson, Alycia Canada, Ariel Cummer, Faith Manulak

Land Acknowledgement

Assiniboine Community College campuses and the offices of the ACCSA are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Red River Metis.

1.0 Consent Agenda

- 1.1 Approval of Agenda**
- 1.2 Approval of Minutes of Previous SAC Meetings**
 - a. **2023.06.28**
- 1.3 Approval of Attendance of Previous Meetings**
 - a. **2023.06.28**

a) **Attendance:** Alyshia Kelbert, Jonn Olson, Alycia Canada, Ariel Cummer, Faith Manulak

MOTION: Be it resolved that the consent agenda be adopted as presented. Moved by Crummer, seconded by Motion Canada. Carried.

2.0 Old Business

- 2.1 Home Opener Dates / Plans**
 - a. Waiting for a response regarding the use of the north side.
- 2.2 Safety Policy**
 - a. Crummer sent to Woods to format like the other policies.
 - b. Will be available for next meeting.

3.0 New Business

- 3.1 North Hill Campus Employee on Mondays**
 - a. Kelbert brought up the need to decide who was going to the North Hill on Monday's. Kelbert explained that in the past it was her but that she was finding it hard to attend all orientations because advocacy needs to come first.
 - b. It has been decided that Karley Woods will do Monday's or Tuesday if Monday is holiday at the North Hill Campus. If Woods can not go for whatever reason, Kelbert will go in her place.
- 3.2 SERC Testing Clinic**
 - a. Hamm brought up that someone would like to do STI testing on campus. It is an old ambulance that has been transformed into a testing site. Hamm has given Canada the contact information and Canada is going to get it set up for September.
 - b. Canada is going talk to facilities and security about wear this can take place.

3.3 Renting out Equipment

- a. Kelbert brought up that she was asked by a student.
- b. Crummer did make a rental agreement.
- c. Canada stated that she wants to make sure that our branded items are being used at appropriate events.
- d. It was suggested that we add a description of event on the form, changing the name to a lending agreement & a list of things that we are willing to lend out including their value.

3.4 Updated Board Manual

- a. Olson explained that the previous board manual was specific, so it has been changed to be more generic.
- b. Changes that were made can be seen in briefing note.

MOTION: Be it resolved that the SAC adopt the Board Manual as presented with updated changes on July 12th, 2023. Motioned by Canada. Seconded by Manuak. Motion carried.

3.5 B-Queer Update

- a. The headliner has been voted on and approved by the B-Queer Committee.
- b. Sponsorship package needs to be approved at their next meeting.
- c. Hamm mentioned that Kuiper's, Chez Angela, TOUR fit club, Rocked Committee Fitness and Smitten are ones that always seemed to donate and good ones to suggest.

4.0 Executive Updates

4.1 Vice President of Operations

- a. N/A

4.2 Vice President of Engagement

- a. Clubs Manual was created.
 - a) Name needs to be updated from guide to manual.

MOTION: Be it resolved that the SAC adopt the Club Manual as presented on July 12th with the adjustment of the name "Club Manual" from "Clubs Guide". Seconded by Crummer. Motion carried.

- b. Update on Self Care Bags
 - a) Received a donation of Granola Bars from CO-OP.
 - b) Journal: we will print them, and Canada has sent Woods a request to create a cover page for the journals.

4.3 Vice President of Diversity & Inclusion

- a. EDI Movie Nights- themes, dates, posters have been made,
 - a) SERC for attending the first movie night. Waiting for a response.
 - b) Reach out to Marshall (from SERC) is the 2STLGBTQ+ Program Coordinator to come to the November movie night.
 - c) March Movie Night: Jewel is the possible movie. Waiting to hear from Pam if this movie is appropriate.

- b. Halloween Food Drive
 - a) Possible date is October 29th, SAC is still working on it being on the October 31st.
- c. Pronoun Day: Pins are here and ordered, do a popcorn day possibly.
- d. Started planning Winter Activities and Ideas.
 - a) Social media posts through the winter of different ideas of things that can be done in Brandon and area.
 - b) Posts for December & January.

5.0 Executive Director Updates

5.1 U-Pass Update

- a. A follow up meeting is set with the city for Monday July 17th, 2023.

5.2 Lindsay- Bookkeeper

- a. Our finances need some work and some updates.
- b. Lindsay is going to put together a list of priority areas that need to be done. She is going to let us know a list of items that we could possibly do and what services that she can do.
- c. We are paying for QuickBooks Pro, and we are not using it fully.

6.0 Upcoming Dates, Reminders, & Deadlines

- 6.1 Alycia off July 17-21, 2023
- 6.2 Ginnut off August 3-9, 2023
- 6.3 Alyshia off August 16-18, 2023
- 6.4 Jonn off August 21-25, 2023
- 6.5 International Orientation: August 30th from 9-3:30pm
- 6.6 First day of classes: September 5th

7.0 Open Forum

7.1 Swag items from Student VIP

- 7.1.1 Bamboo Toothbrush- 450, Pop-it Key Chain- 450, Maze Pens- 700 are what they currently have on order for us. Do we want Band-Aid Carriers or Silicone Straws instead?
 - a) Council is good with these amounts and items.
- 7.1.2 I.M. Well items: Silicone Wrist Bands & Die Cut Sticky Notes. These were requested to be in every bag.
 - a) Request 1500 of these items. 750 of each items

7.2 Swag Items for Karley to order.

- 7.2.1 Updates to send to Karley Woods

7.3 Orientations

- 7.3.1 International is: Jonn, Alicia and Ginnut

7.4 New laptops

- 7.4.1 Kelbert requested a new laptop as hers is dead. Found one for \$284.99 on Amazon.
- 7.4.2 Jonn asked who else may need one. Hamm and Gafrin both need one as well.



MOTION: Be it resolved that the SAC approves the purchase of 3 new laptops as assets to the ACC Students' Association for the price of \$1000.00. Motioned by Canada, Seconded by Crummer. Motion carried.

8.0 Adjournment: 3:33pm

Be it resolved that the meeting be adjourned at 3:33pm. Motioned by Manulak. Seconded by Canada. Motion carried.

After these minutes are approved in the following SAC Meeting:

Meeting minutes to be signed by Executive signing authorities

Name	Title	Signature

Date: